



## Pavilion Reservation Contract

The pavilion can only be reserved by current TST members.  
Checks can be made payable to: Timbers Swim and Tennis Club  
Drop off form and payment to mailbox at pump house (1551 Ashwood Way)  
or pay online at [www.timbersswim.com](http://www.timbersswim.com) & email form to [tstboard@gmail.com](mailto:tstboard@gmail.com)

NAME: \_\_\_\_\_ PLANNED ATTENDANCE: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

TOTAL NUMBER OF HOURS: \_\_\_\_\_ TOTAL RESERVATION FEE: \_\_\_\_\_

### **RESERVATION FEE: HOURLY RATE OF \$30.00**

SECURITY DEPOSIT: \$150.00 (separate check or online payment from the reservation fee) – To be returned if pavilion is in proper order after your event (see the Pavilion Reservation Checklist)

1. I have read, understood, and agree to adhere to the rules and policies of the Timbers Swim and Tennis Club, Inc. regarding the use of the TST facilities. I agree to abide by all jurisdictional rules and regulations and will adhere to all posted and printed rules and regulations.
2. I understand that the reservation is only for the pavilion area. Other pool members are prohibited from using the pavilion, but they are allowed to use the pool and playground during a reservation.
3. I agree to pay for use of the pavilion facility and provide the security deposit at least 10 days in advance. I understand that failure to meet the 10-day deadline will subject my reservation to possible cancellation.
4. I understand the reservation fee is on a graduated scale, and I will make subsequent payment, if any, according to the actual length of my event. Refunds are not available for a reservation cut short due to weather or otherwise.
5. The pavilion is available for reservation during regular hours of operation only. No reservations on Memorial Day, Independence Day, Labor Day, and Opening or Closing Days.
6. I understand it is my responsibility to return the pavilion and restrooms to a clean and orderly condition at the end of my function (see Pavilion Reservation Checklist).
- 7. I agree to remove all trash from the premises and dispose of it at my own home.**
8. I agree to pay for loss or damage to TST property at the cost of repair or replacement of the damaged item(s) and agree to all costs involved, including loss of use, should the facility be closed because of my function.
9. **The maximum actual attendance cannot exceed 50.** Attendance includes swimmers and non-swimmers alike.
10. I understand that **I ASSUME ALL LIABILITY** for reservation of the TST pavilion and will hold TST Board and members harmless from any action resulting from this reservation.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_