

Pavilion Reservation Checklist

Facilities will be inspected by a Timbers Swim and Tennis Club (TST) Board Member immediately following your event. Failure to comply with this checklist may result in a portion or all your security deposit being forfeited.

Inspections include all areas impacted by your reservation, including but not limited to, bathrooms, refrigerator, pool area, pavilion area, tennis courts, playground, and parking lot.

- Sweep bathroom floors
- Clean bathroom countertops
- Sweep or blow off pool deck and pavilion
- Wipe down all tables (folding and picnic)
- Remove all party decorations, including tape and staples
- Empty refrigerator of all party food and beverages unless agreed upon by TST
- Return tables and chairs to their original places
- Remove trash from the facility and dispose of it at home per #7 of the Pavilion Reservation Contract**
- Replace trash bag liners